



**WHITE RIVER HEALTH DISTRICT
DESCHUTES RIM HEALTH CLINIC**

JOB DESCRIPTION – FAMILY NURSE PRACTITIONER

May 2023
Maupin, Oregon

JOB TITLE: Family Nurse Practitioner

GENERAL DESCRIPTION OF FACILITY AND SERVICES:

The White River Health District, dba Deschutes Rim Health Clinic is the sole provider of health and dental care services in rural South Wasco County, Oregon. We are a Tier 4 PCPCH facility committed to delivering high quality, comprehensive, coordinated, and accessible patient-centered care. We serve a patient population that is diverse in age and socio-economic status. The local South Wasco School District is part of our patient population. Our services include Family Centered Care, Women’s Health, Well-Child Exams, Acute & Chronic Conditions, Minor Procedures, Annual Exams, Sports Physicals, Immunizations, Labs & Xray Services, and Dental & Hygienic Services. A Wellness Center adjacent to the clinic provides Chiropractic and Acupuncture services, with a proposed community fitness room planned in the future.

GENERAL STATEMENT OF DUTIES:

The Family Nurse Practitioner is the primary provider of health care delivery at the Clinic, working in tandem with the Clinic Manager, LPN. The FNP provides primary care to patients, performing initial and routine examinations, responding to acute care emergencies, and caring for chronic cases of health problems. Responsibilities include working in partnership with patients on healthy lifestyle choices, chronic pain management, and diagnosis of health problems and concerns. The FNP conducts diagnostic tests to diagnose and treat patients for injuries or illnesses, coordinates with the Medical Director on challenging healthcare issues, and keeps patient records up to date in the electronic health record system.

SUPERVISION:

The Family Nurse Practitioner is supervised by the Clinic Manager and the off-site Medical Director. This position operates mostly autonomously with no oversight or supervisory responsibilities. A volunteer District Board of Directors has general oversight of clinic administrative, fiscal and health care operations.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The essential functions of the Family Nurse Practitioner position include the following:

- Delivery of medical care and patient-centered care

- Examine, diagnose, and treat primary care and preventive health issues
- Provide counseling and education to assist patients in self-care
- Prescribe and dispense medications appropriate to address medical conditions
- Prescribe labs and review lab results; prescribe appropriate action
- Perform in-office medical procedures within the scope of practice
- Initiate and continue medical treatment plans for patients
- Coordinate care and arrange for referrals to outside facilities/physicians
- Record patient medical histories, and accurately code and document in the EHR
- Complete documentation within the established time frame
- Conduct telehealth visits with patients
- Review reports to proactively manage care at the patient and panel level
- Work with the Medical Director on certain health care issues and records reviews
- Perform Child Wellness Exams and School Sports Physicals at the school
- Develop and follow best practice standards for chronic disease management, health maintenance, tests and procedures, lab preference lists, and medication formulary.
- Participate in policy reviews, medical protocol development, quality improvement, and chart audits.

WORK HOURS & WORK WEEK:

Work hours are generally from 8-5 but may be extended to meet patient needs or to conduct special services. A Full-Time position works a minimum of 32 hours per week, with additional hours typically required for administrative tasks. A workweek is Monday – Thursday, with Friday morning work hours for administrative tasks or emergency patient visits.

SALARY:

Starting salary for a Family Nurse Practitioner with the Deschutes Rim Health Clinic is \$112,000 per year but may be negotiable depending on experience. This amount does not include the costs of employee benefits (health insurance).

BENEFITS:

- Full coverage of employee health insurance, with family added at employee's expense.
- PTO: 2 weeks 1st and 2nd year; PTO: 3 weeks 3rd and 4th year
- \$2500 yearly continued education Monies
- District payment of licensure renewals
- Malpractice insurance coverage
- District is approved for HRSA Rural shortage area. District will enroll in the HRSA loan repayment program to assist employee with loan repayment requirements.
- Bonus of \$1,000 for assistance in meeting Quality Measures
- Bonus of \$2,000 for establishing an operational school-based health clinic
- \$5,000 Moving allowance to be paid at time of employee contract signing
- Sign-on bonus of \$10,000 for 3-years retention; \$15,000 for 5-years retention
- Opportunities for training at Partner Health Care Facilities in The Dalles or Portland
- Recreational Trip: One-time recreational trip (rafting, fishing, skiing) for provider and family paid by District

- Assistance and mentorship from previous FT provider and/or Medical Director
- Leadership role opportunities at Deschutes Rim Health Clinic, working with management and the Board on improving standards of care for patients.

REQUIREMENTS:

- Licensure as a Registered Nurse
- Master's Degree in Nursing
- Successful completion of the National NP Board Certification Exam
- Licensure as a Nurse Practitioner
- Hold DEA certification
- Hold current American Heart Association BLS certification

PREFERRED EXPERIENCE:

- One year or more of relevant NP experience in primary care
- Preference for experience in Family Practice

PRE-EMPLOYMENT REQUIREMENTS:

- Background Check
- Drug Screening
- Other tests as required

The White River Health District dba Deschutes Rim Health Clinic is an Equal Opportunity Employer. The White River Health District's commitment to equal opportunity applies to all aspects of the employment relationship – including recruitment, hiring, compensation, promotion, demotion, transfer, disciplinary action, layoff, recall, and termination of employment.