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WHITE RIVER HEALTH DISTRICT
DESCHUTES RIM HEALTH CLINIC
BOARD OF DIRECTORS MEETING
MARCH 31, 2026, MEETING MINUTES

1605 GEORGE JACKSON RD.
PO BOX 219, MAUPIN OR 97037
www.deschutesrimhealthclinic.org

BOARD MEMEBERS PRESENT: David Farris, Melissa Napoli, Ashley Biesenthal, Allison Bechtol
BOARD MEMBERS ABSENT:
DRHC: Lindsay Roper Clinic Administrator, Angela Sanford CPA
GUESTS: Phil Brady – Co. Commissioner, Lisa Gambee, Medy & Tom Gantz

I. CALL TO ORDER: The meeting was called to order at 5:00 pm by the Chair, David Farris

II. PUBLIC COMMENT: None

III. CONSENT AGENDA

A. Minutes from February 26, 2026, Regular Board Meeting were reviewed.
B. Financials from January 2026 and February 26, 2026, were reviewed. Angela explained that the property taxes will now be reported under the Property Tax Revenue Account on the P&L. Any transfers between the bank account and the LGIP account, held by the State, will show on the Balance Sheet going forward. Allison Bechtol moved to approve the Consent Agenda. David Farris seconded. All ayes. Motion carried.

IV. NEW BUSINESS

A. AUP (Agreed-Upon-Procedures) vs. Full Audit: Allison clarified that to do an AUP, the Clinic needs to be current in preforming audits. Because we are still behind, we will need to complete a full audits until we are caught up. David has talked to our Auditors to see if we can get caught up and be current by the end of the FY. They agreed to make best efforts.
B. Budget FY 26-27: Proposed budget will be presented at the April board meeting. The public Budget Hearing target date will be in May, prior to our May board meeting.
C. Amanda Johnson LMT Lease Renewal: Lease terms were discussed and a proposed rate Increase was agreed upon. Allison Bechtol moved to approve the extension of the lease at the new rate. Ashley Biesenthal seconded. All ayes. Motion carried. Lindsay will follow up with Amanda.

V. OLD BUSINESS

A. Review Budget/Proforma:
- Previously, we discussed the possibility of moving the mortgage payment held by Old West Federal Credit Union, to interest only. David had a follow-up conversation with them and they typically only do this for a period of 3 months. After discussion, they may consider a period of 6 months. This has not been approved yet. More to come.
- Commissioner Phil Brady suggested to David that he reach out to Wasco County to see if they would extend a 100K interest free loan towards our capital campaign. David has done this. Phil stated that he has received verbal approval of this and will be following up with the County.

B. Recruitment of Providers/Staff: David has sent out 36 letters to dentists in the surrounding area not only to solicit them possibly but to also ask if they may know of someone who might be interested. No response has been received. Letters also out to area Chiropractors. David will move forward to post on 3RNet. The need to hire a Medical Assistant is being assessed.

One Community Health within the Dufur school is short staffed. David has reached out to the contact to determine their needs and how we might coordinate. More to come.

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C. Foundation and Grants:
- The Capital Campaign (an effort to own our building) is moving forward with the help of Pat Becker.
- Rural Health Transformation: Jennifer, Lindsay and David are following this opportunity.
- Wasco Electric Grant: Lindsay and Allison will submit a grant application with monies to be targeted for Point of Care Medication Dispensing.
- Roundhouse Foundation: Lindsay, David and Pat Becker met with representatives. Lindsay to follow up by providing a list of needs/costs etc.

D. Medical Disability Exams for Veterans: Requires provider to be trained. Jennifer is assessing requirements.

E. Marketing Workgroup: Group has not met yet. Will convene when David arrives in Maupin.

F. Participation in Local Events: Group went through the upcoming events and discussed the Clinic's participation in them.

VI. UPDATES:

A. Clinic Administrator Report:
- Jennifer patient visit average is running at 4.5 per day. This is a head of projections.
- CDL exams: 12 done so far
- Lindsay is working on new budget format and details
- Still working on setting up blood drive
- Project Happy Face, the free mobile dermatologist will be at clinic on June 9th.

B. Board:
- David would like to have a convenient way for people to make an in-person donation. Allison will check with RiverMark to see if this is possible. Alternatively, Ashley suggested that people drop donations at the clinic.

C. Provider:
- Status of becoming a Point of Care Medication Dispensing Provider. In process.

VII. COMMUNICATIONS: None

VIII. ADJOURNMENT OF REGULAR BOARD MEETING: David Farris, Board Chair, adjourned the March 31, 2026, Regular Board Meeting at 6:21 pm.

ATTESTATION:

Signed by:
Dr. David Farris
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David Farris, Board Chair

Signed by:
Allison Bechtol
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Allison Bechtol, Board Secretary