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WHITE RIVER HEALTH DISTRICT
DESCHUTES RIM HEALTH CLINIC
BOARD OF DIRECTORS MEETING
APRIL 10, 2025 MEETING MINUTES

1605 GEORGE JACKSON RD.
PO BOX 219, MAUPIN OR 97037
www.deschutesrimhealthclinic.org

BOARD MEMEBERS PRESENT: David Farris, Allison Bechtol, Melissa Napoli, Ashley Biesenthal
BOARD MEMBERS ABSENT BY PRIOR NOTICE:
DRHC: Lindsay Roper
GUESTS: Medy & Tom Gantz, Sue Knapp, Rod Woodside, Amy O'Neal

I. CALL TO ORDER

The meeting was called to order at 5:04 pm by the Chair, David Farris

II. PUBLIC COMMENT: None

III. CONSENT AGENDA

A. Minutes from March 13, 2025, Board Meeting were reviewed. There being no corrections, David Farris moved to approve the March 13,2025 minutes. Melissa Napoli seconded. All ayes. Motion carried.

IV. FINANCIAL REPORTS

A. Approve February 2025 Financials: Allison Bechtol moved to approve the February 2025 Financials. Melissa Napoli seconded. All ayes. Motion carried.
B. LGIP Account Statement: Lindsay shared that we currently have about $1,400 left in the LGIP account. There will be some additional tax funds trickling in but nothing significant. This is informational only

V. OLD BUSINESS

A. May Option Levy Campaign- Allison, Melissa and Lindsay met to plan a marketing campaign. Allison presented the plan. Sue Knapp also suggested David submit an article for the Columbia Gorge News to help keep a broader readership apprised of our situation and efforts.
B. Medical Assistant: Position Description and Posting: There are several applicants for this position. Ashley will be doing the initial interviews. We will hold a Special Meeting with Executive Session to make final hiring decision.
C. Update on Funding Opportunities (solar companies): nothing new
D. Update on Partnership Opportunities: nothing new
E. Update on Grants:
    1. Central Oregon Health Quality Association (COHQA): David has submitted the grant application.
F. Maupin Daze: The clinic will have a table. David is available to man the booth.
G. Board Member Recruitment: 5th seat still open

VI. NEW BUSINESS

A. 2025-2026 Budget – Review pro forma and select budget committee & chair.
A budget needs to be approved by the end of May and adopted by the end of June.
David shared the pro forma budget and went through it in detail.
B. Discuss Potential Opportunity: Kathleen Boxx, Registered Dietitian: David Farris moved to approve giving office space to Kathlee Boxx. Melissa Napoli seconded. All ayes. Motion carried.
C. Surplus Items in Building B: The Board authorized Lindsay to work on clearing out the building.

VII. UPDATES

A. Clinic: Lindsay shared the Clinic Administrator Report
B. Board: none

VIII. COMMUNICATIONS: None

IX. **EXECUTIVE SESSION:** David Farris, Board Chair closed Public Meeting at 6:30 pm: and opened Executive Session. Per ORS 192.660(2)(a) and 192.660(7) – "To consider the employment of an officer, employee, staff member, or agent, and matters of employment"

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X. **REOPENED PUBLIC MEETING:** David Farris, Board Chair, reopened the public meeting at 6:44 pm. Ashley will reach out to candidate and offer her the Part time MA position.

XI. **ADJOURNMENT OF REGULAR BOARD MEETING**: David Farris, Board Chair, adjourned the April 10 ,2025 Regular Board Meeting at 6:45 pm.

ATTESTATION:

Signed by:
Dr. David Farris
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David Farris, Board Chair

Signed by:
Allison Bechtol
99F7AA2C371E43A...

Allison Bechtol, Board Secretary