Docusign Envelope ID: 7C2A36C2-29ED-4BDF-B0BA-E18CE906CA56

WHITE RIVER HEALTH DISTRICT
DESCHUTES RIM HEALTH CLINIC
BOARD OF DIRECTORS MEETING
FEBRUARY 13, 2025 MEETING MINUTES

1605 GEORGE JACKSON RD.
PO BOX 219, MAUPIN OR 97037
www.deschutesrimhealthclinic.org

BOARD MEMEBERS PRESENT: David Farris, Allison Bechtol, Melissa Napoli
BOARD MEMBERS ABSENT BY PRIOR NOTICE: Ashley Biesenthal
DRHC: Lindsay Roper
GUESTS: Judy Starr, Medy Gantz, Sue Knapp, June Rickman, Pil Arzt, Barbara Pierce, Phil Brady – County Commissioner

I. CALL TO ORDER

The meeting was called to order at 5:05 pm by the Chair, David Farris

David introduced Phil Arzt who was previously the Financial Projects Director at the Oregon Anesthesiology Group and has a strong background in finance and is interested in assisting the Board. Allison Bechtol moved to authorize David and Ashley to work with Phil in reviewing our financial projections spreadsheet. Melissa seconded. All ayes. Motion carried.

II. PUBLIC COMMENT: Phil Brady may know of several possible donors. He will follow up with them.

III. CONSENT AGENDA

A. Minutes from January 23, 2025 Board
B. Review/Approve White River Rep Letter 6.30.22”
C. Review/Approve White River Audit Engagement Letter_23 with discount

Allison Bechtol moved to accept the Consent Agenda. Melisaa Napoli seconded. All ayes. Motion carried.

IV. FINANCIAL REPORTS

A. Approve January 2025 Financials: Tabled. Nothing received for review
B. LGIP Account Statement: We have about 55K in this account.
C. HRSA: all funds have been received from this Grant

V. OLD BUSINESS

A. Clinic Recruitment
   1. Dr. Mike Pendleton, family practice, is interested in helping one day a week at the clinic. He worked at the clinic previously. He would like us to have an MA in place. Discussion ensued regarding the pros/cons of hiring an MA. The Board instructed Lindsay and Ashley to work on a revised MA position description and job posting. David Farris so moved. Melissa Napoli seconded. All ayes. Motion carried.
   2. Dentist: Dr. Ron Selis is working on recruitment of a replacement dentist.
   3. FNP/PA: recruitment on hold, given the addition of Dr. Pendleton. If the levy passes, we will move forward with this again.

Docusign Envelope ID: 7C2A36C2-29ED-4BDF-B0BA-E18CE906CA56

B. May Option Levy Campaign
    1. Survey Results: Milissa shared preliminary survey results:
        - We have had 66 responses
        - What might stop you from choosing a local health care option
            a. Limited types of services
            b. Limited availability
            c. Nothing (28.8%)
        - What services are most important?
            a. Family 75.8%
            b. Urgent care 74.2%
        - Yes to option levy: 49 yes with add'l feedback
        - No to option levy: 24 no with add'l feedback

Paper copies will be distributed at several locations. More additional analysis needs to be done. Follow up calls to those requesting it need be done.

2. South Wasco Times: David has ideas on what he will include for March along with Ashley's article.
3. Website Update in Support of Option Levy Plan: Melissa, Allison and Lindsay will work on website to split the landing page to include all things "option levy"

   Judy has some thoughts regarding the clinic website and the Foundation website. She will work to capture her thoughts on what is needed.
4. Town Halls
    i. Venue(s): One-time large public meeting or smaller meetings in late April
        - Include invite prior donors
        - Smaller might be a more comfortable way to start
        - Ideas: Civic Center, Bar/Restaurant, local meeting halls, at clinic, maybe a morning gathering at a coffee shop
    ii. Speakers: Board, providers, influential community members, people that are advocates
    iii. A/V: Ashley is looking into video shorts and editing
5. Advisory Groups
    i. Board Advisors:
    ii. Community and Family Group: Looking for advocates/Champions
6. Politicking: yard signs, posters
7. Letters of Support: Board will work to solicit letters of support

C. Update on Partnership Opportunities
    1. Western (DO School): very preliminary: potentially looking for places to place residents
    2. St. Charles

D. Update on Grants:
    1. HRSA: All funds have been received. Sue will work to close this grant.
    2. City of Maupin: Lindsay has submitted this grant.
    3. Columbia Gorge Health Council: David and other Board Members attended presentation. We should hear back by end of February.
    4. The Ford Family Foundation:
    5. Others: Oregon Community Foundation, Cycle Oregon, Murdock, NW Health Foundation

E. Board Member Recruitment: 5th seat still open

VI. NEW BUSINESS

A. Review and Approve SEL 805 – Levy Filing: David Farris moved to approve the proposed SEL 805 language. Allison Bechtol seconded. All ayes. Motion carried
B. Review and Approve Annual Board Calendar: tabled to next meeting
C. Review and Approve Statement to Dental Patients: David drafted letter to patients. This is also posted on our website.
D. Maupin Daze (May 17th): Allison will reach out to Jordan with the Chamber to secure a booth. Make it interactive: have someone take blood pressure or ?

Docusign Envelope ID: 7C2A36C2-29ED-4BDF-B0BA-E18CE906CA56

E. Foundation Relationship: We welcome Judy Starr to the Foundation Board. We will be working to establish a completely separate Board.
F. Advisory Board: David has created a list of people who are willing to assist the clinic
G. RiverMark Credit Card: We have been offered a $5,000 credit card from RiverMark. The Board is in favor of opening this card. Allison Bechtol moved to work with RiverMark in opening a credit card for the Clinic. The authorized users/signatories of the card will be David Farris and Lindsay Roper. They will be authorized to share the aggregate credit limit of $5,000. Melissa seconded. All ayes. Motion carried.

VII. UPDATES

A. Clinic: Lindsay shared the Clinic Administrator Report
B. Board:
   1. David shared a proposed Resolution that would allow the Board or a Board member, in leu of District Manager, to handle the day to day needs of the clinic including but not limited to dealing with vendors, communications, development of position descriptions, management of employee etc. based upon the authorization of the Board.

      David has spoken with several legal consultants including the attorney from SDAO and they agree. These would not be responsibilities that require Board decisions or approval. An example might be the Board can authorize someone to develop a position description. The description would not require Board voting approval. The hiring of the employee would be at the Board level. The rationale is that in our position, it is not practical or reasonable to hold everything until a once-a-month Board Meeting. Some things, if authorized, can be done in the interim.
   2. Allison (with David) will begin to look at updating health plan reimbursement agreements.

VIII. COMMUNICATIONS: None

IX. **EXECUTIVE SESSION:** None

X. ADJOURNMENT OF REGULAR BOARD MEETING: David Farris, Board Chair, adjourned February 13 ,2025 Regular Board Meeting at 6:55 PM.

ATTESTATION:

Signed by:
Dr. David Farris
8200EF98E1B042A...

David Farris, Board Chair

Signed by:
Allison Bechtol
0104E7B956BE4EC...

Allison Bechtol, Board Secretary