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WHITE RIVER HEALTH DISTRICT
DESCHUTES RIM HEALTH CLINIC
BOARD OF DIRECTORS REGULAR MEETING
August 24, 2023 MEETING MINUTES

1605 GEORGE JACKSON RD.
PO BOX 219, MAUPIN OR 97037
www.deschutesrimhealthclinic.org

BOARD MEMEBERS PRESENT: Sue Knapp, Julie Whetzel, Melissa Napoli, Allison Bechtol
BOARD MEMBERS ABSENT: None
DRHC: Shelby Dumire, Lindsay Roper, Ron Selis
GUESTS: Amy O'Neal, Rod Woodside, Colleen Strohm

I. CALL TO ORDER

The meeting was called to order at 5:00 pm by the Chair, Sue Knapp. Meeting was recorded.

II. CONSENT AGENDA (Action)

A. Approve July 26th Meeting Minutes. Sue Knapp moved to approve the July 26th Minutes. Julie Whetzel seconded. All ayes. Motion carried.

III. FINANCIAL REPORTS (Action)

A. Discuss and Approve July 2023 Financials. The July Month End and Profit and Loss statements were shared. Following discussion, Julie Whetzel moved to approve the July Financial Reports. Allison Bechtol seconded. All ayes. Motion carried.

IV. PUBLIC COMMENT

A. Amy voiced her concern regarding the financial health of the clinic and emphasized the need for good medical and dental care in our area.
B. Colleen is starting a newspaper for South Wasco Co. and is interested in learning more about the clinic and asked how she can help get information out to the public regarding the clinic.

V. NEW BUSINESS

A. Clinic Operations (Information/Action): Rebecca Hudson, FNP will be working two Fridays per month starting on August 11, 2023. Shay Murphy, FNP has also expressed interest in working two Fridays per month. Shelby is in discussion with her. The Board will need to approve if this moves forward. Ron Selis, DMD has volunteered to provide dental services four days per month beginning September 1, 2023.

B. State of the Clinic (Information/Action): Given the Clinic's financial situation and the struggle we continue to face with the recruitment of providers, Sue expressed the need for the Board to really consider all "options". Discussion ensued. It was decided that a Special Board Meeting be held as soon as possible to develop a monthly base budget for clinic operation which will be helpful to informing the Columbia Gorge Health Council. Example of information needed: cost of running clinic on a part time basis, what is turn around time from patient being seen/insurance billed/payment received? Will employing providers on a part-time basis provide the income necessary to cover base costs? Once we have this information, the Board will need to consider all options regarding the operation of the Clinic.

VI. OLD BUSINESS

A. Columbia Gorge Health Council Grant (Information/Action): Sue updated the Board on her meeting with the County, Adventist Health, Pacific Source on August 9th regarding the grant she developed requesting CGHC operational funding. . She felt it went well. She will be attending the CGHC meeting on August 30th to answer any questions as they review the grant request. Our request is for $200K to be used to cover Clinic administrative/operational costs. Yesterday (8/23) Dennis Knox from Adventist Health Columbia Gorge did let Sue know that while they remain very supportive of our Clinic, they have no resources available at this time to assist us financially.

B. Acceptance of 2023-2024 Annual Goals (Action): The updated 2023-2024 Annual Goals document was reviewed. Julie Whetzel moved to accept the updated 2023-2024 Annual Goals. Melissa Napoli seconded. All ayes. Motion carried.

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C. Acceptance of the Annual Designations (Action): The updated FY 2023-2024 Annual Designations document was reviewed. Julie Whetzel moved to accept the updated 2023-2024 Annual Designations document. Melissa Napoli seconded. All ayes. Motion carried.

VII. UPDATES

A. Clinic: A Lease Agreement has been signed with a part-time message therapist who will be renting space in building B. There will be no lease agreement with the acupuncturist as she chooses to remain where she is at.
B. Board: none

VIII. COMMUNICATIONS: Sue noted her conversation with Max Janasik, CEO with One Community Health on 8/23, who is on the CGHC Board. He encouraged exploration of state grant opportunities for sustainable operational funding. He also mentioned contacting the head of the Dufur School-Based Health Clinic to perhaps share staffing resources. Mr. Janasik desired to have data on clinic operations such as patient visit volumes and payer mix, and queried what was the minimum level of funding needed to operate.
Sue also spoke with County Commissioner, Phil Brady, prior to this meeting, who expressed his appreciation for staff and the board holding it together. He is also on the CGHC Board and noted that the meeting on the 30th will be to extend the conversation without a decision, discussing creative ideas to help support the clinic.

IX. CLOSE PUBLIC MEETING/OPEN EXECUTIVE SESSION: Sue Knapp, Board Chair, adjourned the August 24, 2023, Board Meeting at 6:02 pm.

X. EXECUTIVE SESSION – Per ORS 192.660(2)(h): "To consult with counsel" (***this meeting is closed to the public***) Prior to entering the Executive Session, Sue Knapp noted the ORS Code and reiterated that this meeting was open only to the Board and pertinent Clinic Staff, was confidential, and no decisions would be made in the Session. Any documents used during the meeting are confidential and must be destroyed after the meeting's conclusion. The Executive Session was called to order at 6:02 pm by the Chair, Sue Knapp, and closed at 6:41 pm.

DESCHUTES RIM CLINIC FOUDATION BOARD MEETING AGENDA

1. **Foundation Financial Status:** Sue reviewed current amounts in Rivermark and Community Bank checking and savings accounts. The Foundation currently has about $29,347 in Rivermark and $8,576.45 in Community Bank.

2. **Reimbursement Request (Action):** Sue presented a reimbursement request of $29,164.01 to cover Foundation costs that she had incurred over the past year and ahalf. Allison Bechtol moved and Julie Whetzel seconded. All ayes. Motion carried.

ADJOURNMENT OF DRCF MEETING: Sue Knapp closed the meeting at 7:02 pm.

ATTESTATION: DocuSigned by: Suzanne Knapp A9813BBFC805432...

Sue Knapp, Board Chair

Attest: DocuSigned by: Allison Bechtol 99E7AA2C371E43A...

Allison Bechtol, Board Secretary