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WHITE RIVER HEALTH DISTRICT
DESCHUTES RIM HEALTH CLINIC
SPEICAL BOARD OF DIRECTORS MEETING
APRIL 25, 2025 MEETING MINUTES

1605 GEORGE JACKSON RD.
PO BOX 219, MAUPIN OR 97037
www.deschutesrimhealthclinic.org

BOARD MEMEBERS PRESENT: David Farris, Ashley Biesenthal, Allison Bechtol, Melissa Napoli
BOARD MEMBERS ABSENT:
DRHC: Lindsay Roper
GUESTS:

I. CALL TO ORDER

The meeting was called to order at 4:03 pm by the Chair, David Farris

II. CLOSE PUBLIC MEETING/OPEN EXECUTIVE SESSOION:

X.EXECUTIVE SESSION – Per ORS 192.660(2)(a) and 192.660(7) – "To consider the employment of an officer, employee, staff member, or agent, and matters of employment**" (This meeting is closed to the public)** Prior to entering the Executive Session, David Farris, Board Chair, noted the ORS Code and reiterated that this meeting was open only to the Board and pertinent Guests and Clinic Staff, was confidential, and no decisions would be made in the Session. Any documents used during the meeting are confidential and must be destroyed after the meeting's conclusion.

III. REOPEN PUBLIC MEETING: David Farris, Board Chair, reopened the public meeting at **4:05** pm.
David Farris moved to hire MA candidate. Ashley Biesenthal seconded. All ayes. Motion carried.

IV. ADJOURNMENT OF SPEICAL BOARD MEETING: David Farris, Board Chair, adjourned April 25,2025 Special Board Meeting at 4:08 PM.

ATTESTATION:

Signed by:
Dr. David Farris
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David Farris, Board Chair

Signed by:
Allison Bechtol
99F7AA2C371E43A...

Allison Bechtol, Board Secretary

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Jan 23 Board Meeting: Clinic Administrator Report

Lindsay Roper

- All new smoke alarms in Bldg B. Still need to replace one malfunctioning Exit Sign. Once this is done, need to call Fire Marshall to come out for an inspection.

- Generator malfunction from 11/29/24. Clinic needed to either provide credit card or sign up for line of credit with Cummins to come out to fix. Clinic doesn't have a credit card. Lindsay signed up for $5,000 line of credit. Cummins tech came out 1/13/25. Report:

The unit's external fuel regulator was at too high a pressure, so the technician adjusted it back down and got the unit going. Unfortunately, this regulator is external to the generator and is not a Cummins component, therefore it is not a warrantable failure. In my experience, a unit that has worked fine before and is now failing to start due to that regulator's pressure being too high generally means that the regulator is failing and needs to be replaced.

Reduced testing of generator from 1x/wk to 1x/mo per tech suggestion. Propane level is at 40, which is about time to fill up the tank. Total cost of tech repair: $1658

- June Reckmann is now working out of the Manager's office 1-2 days/wk. Dr. Anslinger wants to meet w/ her 1x/wk to discuss pt needs.

Another worker of the Health Council, Amy Scholze would like to use the other desk in the office: **Board Approved**

Amy is a Community Coordinator with the Health Council and has been with our team for 3 years. She works closely with the Warm Springs community and recently took over coordinating our community outreach in South Wasco. She is on the South Wasco Health Collaborative and part of the core SWHC team. She also just moved to Wamic recently. Plans to be there 1-2 days a week. She said she could try to set up a more specific schedule and plan to be there a certain day of the week the best works for the clinic.

- Clinic rec'd $9300 bonus check in January from Pacific Source for serving ODS members in 2023

- Patient visits have been down. Dr. Anslinger making vaccine policy & procedures. Discussing other ones as well.

	Actual Visits
May-24	49
Jun-24	46
Jul-24	42
Aug-24	52
Sep-24	45
Oct-24	61
Nov-24	38
Dec-24	46
Jan-25	30 as of 1/20/25

- Comfort Flow = maintenance for Bldg B HVAC, 2x yr ($550). Who maintains Bldg A? Researching

- Share sharps drop off w/ Canyon Rim and share the cost? **Board Approved**

- Need to post audit on website

- Changing unemployment from Reimbursing to Taxing seems to be completed effective 1/1/25. Waiting for final letter in mail advising of tax rate.

- Fire Alarm inspection (via Vyanet/East Cascade) scheduled for 1/21/25

- Working with accountant on 1099 and W-2s

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- Capitation from PacificSource: Lindsay has sent them an updated Roster and now we are not getting capitation payments. She has a meeting with them tomorrow to discuss.

- Need to discuss when Dr. Anderson's last day should be and how best to notify her patients. David will have a conversation with her.