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WHITE RIVER HEALTH DISTRICT

1605 GEORGE JACKSON RD., MAUPIN, OR

BOARD OF DIRECTORS SPECIAL MEETING with BUDGET MEETING

June 29, 2023 MEETING MINUTES

(MEETING WAS HELD VIA ZOOM VIDEO PLATFORM)

BOARD MEMBERS PRESENT: Sue Knapp, Andrew Houck, Julie Whetzel
BOARD MEMBERS ABSENT: None
GUESTS: Amy (she didn't give her last name), Ron Walp
DRHC: Shelby Dumire, Melody Collins

I. CALL TO ORDER:

The meeting was called to order at 8:40 am by the Chair, Sue Knapp. Meeting was recorded.

II. INTRODUCTION OF PARTICIPANTS: Participants on the call were identified.

III. BOARD MEETING (Action)

a) Approval of Reimbursement Request: Prior to the meeting, Board members received an itemized "Reimbursement Request" form from Sue Knapp, to cover authorized Clinic expenditures totalling $842.60. Andrew Houck and Julie Whetzel approved the reimbursement by consensus.

IV. BUDGET MEETING(Action)

a) Adoption of FY 2023-24 Budget: A little background on the Budget Approval/Adoption process: A Budget Committee consisting of Staff members and some Board members was formed in the latter part of February to begin drafting the FY 2023-24 Budget. Public Budget Meetings were held in April, May and June, whereby the public was encouraged to provide input as the Committee refined their work. The final draft of the FY 2023-24 Budget was submitted to the Board and approved on June 22, 2023. In today's meeting, the Approved Budget was summarized. The Budget provides for $1,125,548 in expected Total Revenues, and $1,125,548 in Total Expenditures. Julie Whetzel moved to adopt the Approved FY 2023-24 Budget. Andrew Houck sended. All ayes. Motion carried.

Sue shared and summarized form OR-LB-50 2023–2024, "Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment, or Charge on Property" that must be completed and sent to the Wasco County Assessor. It will be accompanied by form LB-20, which includes the itemized FY 2023-24 Budget and its comparison to the FY2022-23 Adopted Budget and actual historical data for the two preceding fiscal years.

b) Approval of Resolution Adopting FY 2023-24 Appropriations and Budget: "Resolution No._ 202301 White River Health District" was presented and read aloud by Sue. Andrew Houck moved to approve Resolution No._202301. Julie Whetzel seconded. All ayes. Motion carried.

V. PUBLIC COMMENT:

a) Amy suggested that meetings should be held in the evenings so that more working people can attend.
b) Ron Walp discussed challenges with the Zoom waiting room, some landscaping/building concerns, and had some questions regarding clinic operations.

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VI. ADJOURNMENT OF DISTRICT BOARD MEETING: Sue Knapp, Board Chair, adjourned the June 29 Special Board Meeting at 9:09 am. The next regular board meeting is ***TBD,*** and time/day will be based upon the work schedules of the new Board members. Going forward, meetings will be held in person in the Conference Room at the Clinic, with a Zoom option for those who would prefer it.

ATTESTATION:

DocuSigned by:
Suzanne Knapp
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Sue Knapp, Board Chair

Attest:

DocuSigned by:
Julie Whetzel
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Julie Whetzel, Board Secretary