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WHITE RIVER HEALTH DISTRICT
DESCHUTES RIM HEALTH CLINIC
BOARD OF DIRECTORS MEETING
NOVEMBER 20, 2025 MEETING MINUTES

1605 GEORGE JACKSON RD.
PO BOX 219, MAUPIN OR 97037
www.deschutesrimhealthclinic.org

DECEMBER 18, 2025

BOARD MEMEBERS PRESENT: David Farris, Melissa Napoli, Ashley Biesenthal
BOARD MEMBERS ABSENT: Laurie Barnes, Allison Bechtol (with prior notice)
DRHC: Lindsay Roper
GUESTS: Lisa Gambee, Medy & Tom Gantz, June Reckman, Phil Brady, Jennifer Lombardi

I. CALL TO ORDER: The meeting was called to order at 5:02 pm by the Chair, David Farris

II. PUBLIC COMMENT: There was not public comment.

III. CONSENT AGENDA

A. Minutes from November 2025, Regular Board Meeting were reviewed. David Farris moved to approve. A. Biesenthal seconded. No further discussion. All in favor. Motion carried.
B. Minutes from the November 8th work session were reviewed. David Farris moved to approve. M. Napoli seconded. No further discussion. All in favor. Motion carried.
C. Minutes from the Nov 3 special meeting were reviewed. David Farris moved to approve. A. Biesenthal seconded. All in favor. Motion carried.
D. Financials from November 2025 were reviewed. D. Farris inquired about a $29,315 expense. Lindsay responded that this is a question for the accountant. Additionally, an error was made when L. Roper mistakenly deposited $5,000 of her personal money into the Riverside savings account. She is working to correct this with the bank. Financials will be approved pending resolution of these matters.

IV. NEW BUSINESS

A. Official Vaccination Policy for Employees: Lindsay presented the policy. D. Farris moved to approve the Policy. Melissa Napoli seconded. All ayes. Motion carried.
B. Review and adoption of Mission, Vision, and Values statements presented by Lisa Gambee. D. Farris moved to approve. Melissa Napoli seconded. All ayes. Motion carried.
C. Jennifer's onboarding processes and needs: J. Lombardi settling in to clinic operations. L. Roper working on credentialing. Currently, she is credentialed with medicare at 100%. Medicaid and private insurance is still in process. M. Napoli to meet J. Lombardi at Molly B's diner for community breakfast on 12/21. Phil Brady stated there was positive response to J. Lombardi visiting foodbank in Wamic. Other outreach avenues discussed include: article in upcoming paper publication, CCC news, and referrals from other providers.
D. PCPCH designation Nurse line requirement- L. Roper presented information and said that in order to be at a level 1, we would need a 24hour nurse line. D. Farris suggests that we collaborate with other clinics and share this cost in order to meet requirement. The issue is held over. No action taken.
E. Building B Incubator grant- D. Farris presents information on this $10,000 grant program and requests ideas be sent to him between now and mid January. Current ideas include; classroom space, fitness center, housing for providers. No action taken at this time.
F. Board Membership Change- D. Farris indicates that we need a 5th board member as Laurie Barnes may move to foundation board.

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G. Marketing Plan- L. Gambee presents ideas for marketing plan. Lisa will work with A. Biesenthal and L. Roper on marketing ideas and messaging. J. Lombardi will be full time as of the first week of January 2026. Discussion was had as to how to get the word out about this.

H.

V. OLD BUSINESS

A. Recruitment of Providers/staff: Dentist, Chiropractor, clinic staff: L. Roper reports that a staff member has resigned (Kinsey) and recruitment for a new office specialist has begun.
B. Update on Foundation / Report
    a. D. Farris working to develop capital campaign and requests board members send him a sentence or two on why they're volunteering. D. Farris indicates that a shortfall which occurs prior to Nov 2026 will be substantially helped by paying off the mortgage. A capital campaign for this purpose will be developed.
    b. There is still a need to develop a list of specific gifts for the clinic.
    c. D. Farris reported that Keelia Carver suggested we add L. Roper as a non voting member of the foundation board and add her to the bank accounts so that she can make deposits on the foundation's behalf. D.Farris moved that the clinic donate 1-2 hours/week of L. Roper's time to the foundation for this purpose. A. Biesenthal seconded. No discussion. All ayes. Motion carried.

VI. UPDATES:

A. Clinic Administrator Report
    a. Jennifer Lombardi credentialing- this was discussed earlier in meeting. Medicare is 100%, still waiting on Medicaid and private insurance credentialing to be complete.
    b. Off-Hours lighting- L. Roper reports that this issue has been resolved.
    c. June Reckman office space- The board granted permission for June Reckman to utilize Bldg B for storage of her supplies until a more long term solution can be arranged.

VII. COMMUNICATIONS: None

VIII. ADJOURNMENT OF REGULAR BOARD MEETING: David Farris, Board Chair, adjourned the December 18, 2025 Regular Board Meeting at 6:49pm.

ATTESTATION:

Signed by: Dr. David Farris 5197B36C44D9455...

David Farris, Board Chair

Signed by: Allison Bechtol 0104E7B966BE4EC...

Allison Bechtol, Board Secretary