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# WHITE RIVER HEALTH DISTRICT
# DESCHUTES RIM HEALTH CLINIC
# BOARD OF DIRECTORS MEETING
# DECEMBER 19, 2024 MEETING MINUTES

1605 GEORGE JACKSON RD.
PO BOX 219, MAUPIN OR 97037
www.deschutesrimhealthclinic.org

**BOARD MEMEBERS PRESENT:** David Farris, Ashley Biesenthal, Allison Bechtol
**BOARD MEMBERS ABSENT**:
**DRHC**: Lindsay Roper
**GUESTS**: Melissa Napoli, Medy Gantz, Jon Helquist, Rod Woodside, Sue Ellis, Phil Brady – County Commissioner

**I. CALL TO ORDER**

The meeting was called to order at 5:02 pm by the Chair, David Farris

**II. PUBLIC COMMENT**: Jon Helquist asked if the clinic offers a discount for patients paying cash up front. Lindsay responded that we offer a 10% discount on cash. David asked Jon to extend an introduction to the person who inquired and gave Jon his phone number.

**III. CONSENT AGENDA (Action)**

A. The Regular Board Meeting Minutes from November 21, 2024 and the Work Session Minutes from December 10, 2024 were reviewed. There being no corrections or additions, Allison Bechtol moved to approve both sets of minutes. Ashley Biesenthal seconded. All ayes. Motion carried.

**IV. FINANCIAL REPORTS (Information/Action)**

A. Approve November 2024 Financials: The November 2024 P&L and Balance Sheet were reviewed. Angela is still cleaning up the P&L to be sure things are in the correct categories. Allison Bechtol moved to approve the Financials. Ashley Biesenthal seconded. All ayes. Motion carried.
B. LGIP Account Statement: None provided. Lindsay stated that we have about $99K in the account. This is informational only.

**V. NEW BUSINESS**

A. Appoint New Board Member and Administer Oath of Office: David acknowledged the board application from Milissa Napoli and made a motion to approve the application. Ashley Biesenthal seconded. All ayes. Motion carried. Melissa then took the Oath of Office.
B. Accept Certified Election Results: David Farris moved to accept the certified election results from the November 2024 election. Allison Bechtol seconded. All ayes. Motion carried.
C. Review and Approve Memorandums of Understanding: Sue Knapp not present. David Farris moved to accept the MOU's with Sue Knapps approval of the edited language and with her signature. Melissa Napoli seconded. All ayes. Motion carried.
D. Review and Accept FY 21-22 Audit: There being no questions, David Farris moved to accept the FY 21-22 Audit. Melissa Napoli seconded. All ayes. Motion carried.
E. Review/Approve Dr. Aslinger's Contract Extension: David has discussed the terms of a contract extension with Dr. Aslinger. She requested that the extension includes a 60-day notice of termination/cancelation by either party be added. David Farris moved to approve the contract extension with the revised language. Allison Bechtol seconded. All ayes. Motion carried. David will send the contract extension document to Dr. Aslinger for signature.

Phil Brady mentioned that he might know of a semi-retired physician who might be interested in helping at the clinic. Phil will send David the contact information.

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**VI. OLD BUSINESS**

A. May Option Levy Campaign Planning:
   1. David sent out a draft of the article for the S. Wasco Times. He will submit an article monthly that will address concerns we have heard from the public. In addition, he will be asking each board member to submit a piece explaining why they are giving of their time/effort/passion by volunteering to be on the Board.
   2. David envisions a flyer being created for local distribution containing information similar to the article in the paper. Maybe include anecdotes from key local folks as to why they are supportive of the clinic.
   3. Social media: David asked if anyone has expertise and is interested in heading this effort.
   4. Other suggestions: Allison reminded the Board that we discussed identifying people who are advocates of the clinic and might be willing to be videotaped or quoted as part of our campaign. She also suggested a work session for planning out messaging be set up in January. Maybe include members of the public. Phil may know of someone who might be willing to assist us in campaign planning. It was agreed to hold a Work Session on 1/7/24 at 5:00 pm at the clinic and via Zoom.
   5. Calendar: Develop a milestone calendar

B. Update on Funding Opportunities (BrightNight, Avangrid Renewable, New Sun, Savion)
   1. BrightNight: David spoke to his contact. Nothing is forthcoming in the immediate future.
   2. Avangrid: David spoke to his contact. They have restructured their community support division. By mid-January David will submit a request statement and follow up with providing financials should they request them. Phil offered a letter of support on County letterhead.
   3. New Sun Solar: David needs to make initial contact.
   4. Savion: Initial contact needs to be made.

C. Update on Partnership Opportunities: David has reached out to several entities to see if there is any interest in partnering with the clinic. No interest at this time. Geography is logistically challenging. Also, the fact that we are a quasi-governmental entity makes it challenging. Phil shared that Adventist Health Columbia Gorge has had some leadership changes and they have voiced some interest in possibly helping us in some way shape or form. They are open to meeting with Phil and David.

D. Update on Grants: HRSA: There are some funds still available and Sue is working to request them. New Foundation leadership needs to be put in place so that other grant opportunities can be pursued. There is a City of Maupin grant available.

**VII. UPDATES**

A. Clinic:
   1. Update on adding David to business accounts, email etc: Lindsay will work to get David added on accounts etc.
   2. Surplus/Sell Equipment/Items in Building B: Lindsay's husband, Mark, has volunteered to help sell these items. The Board has already approved this action.
   3. Care Credit: Lindsay will follow up to see what the "out clause" is and bring this back to the Board. Does the Clinic want to offer in-house credit? What should our policy be in circumstances where patients do not qualify for Care Credit? Some additional research will be done to see what other clinic policies are regarding offering "in-house credit."
   4. Office Space for June Rickman, Community Health Worker: The Board agreed that offering space to June would be positive as many of our services overlap. This was approved by the Board. Lindsay will contact June in follow up.
   5. LSN: We have a new, revised contract that will lower our rates considerably.
   6. Fire Extinguisher and inspection completed and smoke alarms in building B have been replaced.
   7. Clinic Holiday Hours:
   8. Business Liability Insurance: Lindsay is negotiating an updated contract. ODS requires Cyber Security coverage
   9. Generator: the alarm has gone off several times. Addressing the issue may result in a cost. The Board approved Lindsay addressing this issue.
   10. Credit Card: The Clinic requested a credit card through RiverMark. They are looking for additional information. Lindsay and Agnela are working to resolve.
   11. Unemployment: Lindsay has submitted the update/change to our unemployment.

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B. Board: none

**VII. COMMUNICATIONS:** None

**VIII. CLOSE PUBLIC MEETING/OPEN EXECUTIVE SESSOION:** 7:07 PM

**IX. EXECUTIVE SESSION** – Per ORS 192.660(2)(a) and 192.660(7) – "To consider the employment of an officer, employee, staff member, or agent, and matters of employment**" (This meeting is closed to the public)** Prior to entering the Executive Session, David Farris, Board Chair, noted the ORS Code and reiterated that this meeting was open only to the Board and pertinent Guests and Clinic Staff, was confidential, and no decisions would be made in the Session. Any documents used during the meeting are confidential and must be destroyed after the meeting's conclusion.

**X. REOPEN PUBLIC MEETING**: David Farris, Board Chair, reopened the public meeting at 7:11 pm. David Farris moved to approve the revised contract for Lindsay Roper, Clinic Administrator. Ashley Biesenthal seconded. All ayes. Motion carried.

**XI. ADJOURNMENT OF REGULAR BOARD MEETING**: David Farris, Board Chair, adjourned December 19, 2024, Regular Board Meeting at 7:14 PM.

**ATTESTATION:**

Signed by:
Dr. David Farris
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David Farris, Board Chair

Signed by:
Allison Bechtol
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Allison Bechtol, Board Secretary