Docusign Envelope ID: 6A55EE3E-EC1E-820D-8253-2C4DD0C0D399

WHITE RIVER HEALTH DISTRICT
DESCHUTES RIM HEALTH CLINIC
BOARD OF DIRECTORS MEETING
SEPEMBER 24, 2026, MEETING MINUTES
1605 GEORGE JACKSON RD.
PO BOX 219, MAUPIN OR 97037
www.deschutesrimhealthclinic.org

BOARD MEMEBERS PRESENT: David Farris, Ashley Biesenthal, Katie Veeninga, Aimee Hovis, Allison Bechtol
BOARD MEMBERS ABSENT:
DRHC: Lindsay Roper Clinic Administrator, Jennifer Lombardi, FNP, Maile Anslinger, MD, Barbara H.
GUESTS: Medy and Tom Gantz, Lisa Gambee, Amy ?

I. CALL TO ORDER: The meeting was called to order at 4:31 pm by the Chair, David Farris

II. PUBLIC COMMENT: None

III. CONSENT AGENDA

A. Minutes from the August 18, 2026, Regular Board Meeting were reviewed.
B. Financials from August 2026 were reviewed.
Allison Bechtol moved to approve the Consent Agenda. Katie Veeninga seconded.
David Farris: aye
Ashley Biesenthal: aye
Katie Veeninga: aye
Amiee Hovis: aye
Allison Bechtol: aye
All in favor, motion carried.

IV. NEW BUSINESS

A. Housing Donation Tax Deduction Policy: The board discussed a policy allowing donors who provide temporary housing for clinic providers or staff to potentially claim a tax deduction for in-kind housing donations through the Foundation. Fair market value schedules will be developed. Program will be open to community members, not limited to board members or clinic staff, to avoid any appearance of self-dealing. DRHC Foundation will issue acknowledgment letters for qualifying donations.
Katie Veeninga moved to approve Housing Donation Tax Deduction Policy and Resolution as presented. Amiee Hovis seconded.
David Farris: aye
Ashley Biesenthal: aye
Katie Veeninga: aye
Amiee Hovis: aye
Allison Bechtol: aye
All in favor, motion carried.
B. Remote Work / Work From Home Policy**:** Lindsay presented comprehensive remote work policy.
David Farris moved to approve the Remote Work Policy with removal of cell phone and tablet provisions.. Katie Veeninga seconded.
David Farris: aye
Ashley Biesenthal: aye
Katie Veeninga: aye
Amiee Hovis: aye
Allison Bechtol: aye
All in favor, motion carried.
Follow-Up: IT staff to review authentication solutions for mobile devices. Mobile device access policy to return for future discussion.

Docusign Envelope ID: 6A55EE3E-EC1E-820D-8253-2C4DD0C0D399

C. Community Support General Ledger Account: Discussion regarding creation of a dedicated accounting category to track community support funds, grants, and donations separately. Ashley Biesenthal moved to create a Community Support General Ledger Account within the clinic accounting system. Katie Veeninga seconded.
David Farris: aye
Ashley Biesenthal: aye
Katie Veeninga: aye
Amiee Hovis: aye
Allison Bechtol: aye
All in favor, motion carried.

D. **Surplus Land Exploration: David opened d**iscussion regarding approximately four acres of unused clinic-owned property. Property deed currently restricts use to healthcare purposes. Any sale or transfer would likely require county involvement. Initial request is only to begin discussions and investigate possibilities of selling land to help pay off mortgage. David Farris moved to authorize discussions with Wasco County regarding potential future use or disposition of surplus property. Allison Bechtol seconded.
David Farris: aye
Ashley Biesenthal: aye
Katie Veeninga: aye
Amiee Hovis: aye
Allison Bechtol: aye
All in favor, motion carried.

E. **Board Meeting Schedule Changes:** Due to holiday conflicts, board approved the following tentative dates: Nov 19 and Dec 17. Consensus reached by board members.

V. OLD BUSINESS

A. Recruitment of Providers/Staff:
1. Dental Services: A dentist from Banks expressed interest in providing limited services but has since declined due to travel concerns. Possibility of engaging another dentist for one or two days per month remain under consideration.
2. Chiropractic Recruitment: No updates.
3. Medical Assistant / Administrative Support Recruitment: Three applicants interviewed. Board discussed distinction between immediate administrative support needs and long-term staffing needs. Focus will be on temporary coverage during Administrators upcoming medical leave and evaluating long-term clinic staffing structure. No formal action taken.

B. Update on Foundation and Grants: Capital campaign: **Grants Received:** Bright Night Grant: $10,000 received. Avangrid Grant: $12,000 pending completion of paperwork. Clark Foundation Grant: $25,000 received. Additional $25,000 is expected in February.
Infrastructure Grant Application David has applied for a grant to renovation of Building B, including: temporary housing space, community wellness and fitness programming space, additional office space.

C. Building B Use by Community Partners Update: June working on outreach to social service agencies. Interest expressed by a massage therapist regarding rental space. Goal remains increasing community partner presence in Building B.

D. Outsourcing Billing and Coding: Contract signed with Central Oregon Independent Practice Association (COIPA) for outsourced billing and coding services. Implementation process underway. Reporting capabilities to be evaluated as system becomes operational.

E. 24 Hour Nurse Line Option: Enrollment paperwork complete. Final phone system setup remains pending. Implementation was delayed temporarily due to administrative priorities.

F. Marketing Plan Update:
Activities Completed: Clinic presence at school open house events. Banners received and ready for installation. Next up: Halloween Event at Canyon Rim Assisted Living. Ashley will coordinate details. Funding to come from available marketing budget.

Docusign Envelope ID: 6A55EE3E-EC1E-820D-8253-2C4DD0C0D399

VI. UPDATES:

1. Clinic Administrator Report:

Community Outreach: Participation in Food Bank events continues. Positive community referral reported through local schools.

Media & Public Relations: Clinic/Jennifer podcast interview completed with Columbia Community Connection. We will have access for social media content.

Envision Eye Care Event: free eye care event postponed from October 2 to December 4.

Medicaid Redetermination Preparation: Clinic monitoring anticipated impacts on patient coverage. Exploring community resources and support pathways.

Vaccine Clinic Report: Two families participated in August 21 vaccine clinic.

SAM Registration: Federal grants eligibility registration successfully renewed.

Social Media Administration: Clinic Facebook ownership structure requires correction. Plan to establish organization-owned account credentials.

Dental Hygiene Program: Dental hygiene services remain suspended due to supervision concerns. Exploring options involving supervising dentist coverage.

Rural Health Clinic Development: Administrator accepted into a 10-month rural health learning cohort. Continuing exploration of Rural Health Clinic opportunities and funding.

Financial Outlook: Monitoring cash flow closely through October. Potential need to access Foundation funds or County loan resources if revenue remain below projections.

VII. COMMUNICATIONS: None

VIII. CLOSE PUBLIC MEETING AND OPEN EXECUTIVE SESSION: The public meeting was closed at 5:37 pm and Executive Session was opened. Per ORS 192.660(2)(a) and 192.660(7) – "To consider the employment of an officer, employee, staff member, or agent, and matters of employment." ***(This meeting is closed to the public)***

IX. REOPEN PUBLIC MEETING David Farris, Board Chair, reopened the meeting to the public at 6:19. pm.

A. Decisions(s) subsequent to Executive Session: None

X. ADJOURNMENT OF REGULAR BOARD MEETING: David Farris, Chair, adjourned the September 24, 2026, Regular Board Meeting at 6:20 pm.

ATTESTATION:

Signed by: David Farris 5197B50C44D9455...

David Farris, Board Chair

Signed by: Allison Bechtol 0104E7B956BE4EC...

Allison Bechtol, Board Secretary